



## JOB POSTING

<b>Job Title:</b>	Flag Football Instructor
<b>Area:</b>	Department of Parks, Recreation & Forestry
<b>Immediate Supervisor:</b>	Recreation Supervisor
<b>Date of Program:</b>	August-October
<b>Location:</b>	Josten Park, 2280 Town Hall Rd.
<b>Hours per week:</b>	Mondays ➤ 5:00pm - 7:00pm
<b>Pay Rate:</b>	\$11.82-\$12.72

### **Job Summary:**

Flag Football Instructors are responsible for planning, coordinating and running drills and activities for program participants. The instructor is also responsible for providing a safe, fun and comfortable atmosphere for all.

### **Job Responsibilities and Tasks:**

- Plan, lead, organize and supervise drills and activities.
- Plans and creates lesson plans for each class.
- Checks facilities and play areas daily for unsafe situations.
- Reports all significant events, problems, issues or occurrences to immediate supervisor.
- Observes and follows safety rules at all times.
- Wears staff shirt at all times, unless otherwise notified by immediate supervisor.
- Develops positive relationships with program participants, their families and general public.
- Reports to work on time and does not leave until closing time, unless directed by immediate supervisor.
- Assures safe keeping of all equipment.

### **Job Requirements:**

- Must have knowledge of flag football rules, regulations and best practices.
- High school diploma or equivalent is preferred.
- Must be at least 16 years of age.
- Prior experience in programming activities for children.
- Must be personable, enthusiastic, patient and have leadership qualities.
- Must be able to meet physical demand of the job.
- A commitment to working with school age children in a recreational setting, as well as the ability to work with diverse populations, is required.
- Must have transportation means to and from work site.

**Applications Accepted Until Filled**